Patterns of Arrangement

## Exercise #1: Personal Papers

Possible Answers

Correspondence

Family

Business or Professional

Law Career

Legal opinions

Agendas for the court

Financial

Bank statements

Tax returns

Printed materials

Newsletters, *Texas Bar Association Update*

Programs, Texas Bar Association Annual Meetings

Newspaper clippings/articles

Diaries

Photographs

Speeches and Speech Notes

Scrapbooks

**Another option:**

PROFESSIONAL

Agendas for the court

Correspondence [from other judges]

Legal opinions

Printed materials

Newsletters, *Texas Bar Association Update*

Programs, Texas Bar Association Annual Meetings

PERSONAL

Correspondence [family]

Diaries

Financial records

Bank statements

Tax returns

Newspaper clippings/articles

Photographs

Scrapbooks

Speeches and speech notes